

FAQ's relevant to the 2019 Avon Live for Representatives

Q Who can attend the event?

A: All Representatives

Q: How much are places?

A: Places are free of charge.

Q How do I book my place?

A: You'll need to complete the online booking form by the deadline stated.

Q What happens if I am unable to book during the dates I am given (i.e. if I'm on holiday)?

A: If you're away and unable to book your place, please let us know by dropping us an email to: <u>uk.salescommunications@avon.com</u>.

Q What are the event timings

A: The event will start at 1pm and finish at approximately 5pm.

Q What time do I need to arrive?

A: Registration will be from 12:30pm

Q What if I require specialised requirements (e.g. disabled access)?

A: Please let us know when completing your booking form or email <u>uk.salescommunications@avon.com</u> if you have any special requirements and we'll do our best to accommodate your request

Q I want to use a smart phone to complete the form, is this possible?

A: Yes

Q Will I receive confirmation once I have booked my place?

A: Yes, you will receive an email confirming your place has been booked.

Q What if I miss the date/deadline?

A: It's really important that you complete the online booking form by the deadline date given to ensure your place is secured.

Q What happens if I book my place and I'm no longer able to attend

A: If you're unable to attend, you need to let us know by emailing <u>uk.salescommunications@avon.com</u>



Q I'm in a Sales Leader partnership, what do I need to do?

A: If you're a Partnership Sales Leader and you both want to attend you will both need to complete the online booking form.

Q How do I find my way to the venues and is there a charge for car parking?

A: We ask that you make your own way to the venues. Visit the venues website for further details and information about parking.

Q What's the dress code?

A: Smart Casual.

Q When is the last day I can book my place?

A: The final cut-off date for all places will depend on your venue, this will be made clear on the booking form. After this, Avon will be unable to accept any further bookings.

Q Can I be seated with a member of my team?

A: There will be no seating plan at the event, so you will be free to sit with your team.

Q: Can I attend more than one venue?

A: Yes. You can attend as many events as you like as long as you complete the relevant booking form.

Q: If I'm not able to attend the event, can someone take any gifts or information on my behalf?

A: No. No gift or information will be given out for any Representatives who fail to attend the event.

Q: I have a question that's not been answered in the FAQs, who do I contact?

A: You'll need to email the contact centre at: <u>uk.contact@avon.com</u>